

Minutes Rochester Fire Protection District

Rochester Fire House

June 12, 2024

Business Meeting Opening

Pledge

Roll Call Trustees, Fairchild, Taft, McBride, Churchill and Johnson Present

Review and Approval of Minutes From May 8, 2024

Motion to approve the Minutes by Trustee McBride, second by Trustee Johnson.
Approved by all on voice vote.

Treasurers Report

Motion to approve the Treasures report by Trustee Churchill, second by Trustee Taft.
Passed unanimously on roll call vote.

Chiefs Report

- May 8 RFPD participated in Rochester Schools EC-1 & 2 "Meet the Machines" public event night.
- May 16 Administrative Assistant replacement interviews conducted.
- May 20 RFPD hosted a Mutual Aid Extrication Drill at remote site.
- May 21 Administrative Assistant replacement interviews conducted.
- May 26 RFPD Hosted public Open House Public Safety event at the station conjunction with partner agencies.
- May 27 Chief met with Carriage Crossing staff to install new Cottage Knox Box and secure it with Cottage keys.
- May 30 Chief met with fireworks contractor to review Sparks in the Parks event.
- June 7-8 RFPD participated in Sparks in the Park event for Fire & EMS Standbys

May Calls

47 EMS

10 Fire

57 total

4 training sessions

3 Special Duty

Motion to approve the Chiefs report by Trustee Fairchild, second by Trustee Johnson. Passed on voice vote.

Old Business

1. Discuss/Approve the Chief's Selection of Andrea Graff for Administrative Assistant. If **Necessary**, Closed Session 5 ILCS 120/2c(1). The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Rochester Fire Protection District. Four people were interviewed. Motion to approve Andrea Graff as Administrative Assistant by Trustee Churchill, second by Trustee McBride. Trustee Taft recused himself from the vote being a sibling of Ms. Graff. Passed on Roll Call vote.

New Business

1. Approval of Purchases- Motion by Trustee Johnson, Second by Trustee Taft. Passed unanimously on Roll Call vote.
2. Discuss/Authorization of Line-Item Transfers for 2023-2024- Motion to approve by Trustee Fairchild, Second by Trustee Taft. Passed unanimously on Roll Call vote.
3. Discuss/Approval of 2024-2025 **Tentative** Budget- Motion to approve by Trustee Churchill, second by Trustee McBride. Passed unanimously on Roll Call vote.
4. Discuss/Approval of Final Budget Figures for 2024-2025 to Present to Legal Counsel- Motion to approve by Trustee Churchill, second by Trustee Fairchild. Passed unanimously on Roll Call vote.

Member or Public Comment

Diana Fairchild stated if you even care about the subdivision and the people in the community they do not want a sign in front of the firehouse.

Announcements:

1. The next regular meeting will be held Wednesday, July 10, 2024

Motion for Adjournment- Motion by Trustee Churchill, second by Trustee Taft. Passed on voice vote. 1945.