

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE ROCHESTER FIRE PROTECTION DISTRICT

On the ninth day of February, 2022, the regular meeting of the Board of Trustees of the Rochester Fire Protection District was held at 7:00 p.m., pursuant to notice, 700 East Main Street, Rochester, Illinois. In attendance were the Trustees of the District: Trustee Fairchild, Trustee McBride, Trustee Spurgeon and Trustee Romadka. Trustee Ritterbusch was absent due to her RN work. The Chief, John Archer, was also present as were members of RFPD and the Public.

The first order of business was the taking of the roll call. All Trustees present with the exception of Trustee Ritterbusch and a quorum was established.

The next item of business was Review and Approval of the January 12th, Regular Board meeting minutes. Trustee Spurgeon motioned to approve and Trustee Romadka seconded. The Board was pulled and all in favor. The January 19th, Special Board meeting minutes were approved and motioned by Trustee Spurgeon and seconded by President McBride. The Board was pulled and all in favor. The January 28th, Special meeting minutes were tabled until the next regular Board meeting.

The next item of business was the Treasurer's Report. Trustee Romadka read the report and President McBride motioned to accept the report as read and seconded by Trustee Spurgeon. Pulled the Board and all in favor.

The next item of business was the Chief's Report.

January 17-19....RFPD hosted IDOT car seat safety class at the station.

January 25.....Chief and Captain Sunderland completed a final walk through and inspection of first completed Cardinal Hill Apartments complex facility.

February 1.....Chief, Captain Sunderland and FF/EMT Torchia toured with maintenance staff, new cottages at Carriage Crossing construction project.

February 2-3.....RFPD manned the station for weather conditions and incident responses.

January Calls:

39 EMS

16 Fire

03 Training Sessions

00 Special Duty

Trustee Romadka motioned to accept the Chief's Report and seconded by Trustee Spurgeon. Pulled the Board and all in favor.

The next item of business was Old Business.

1. Discussion/Approval - Revised Policies and Procedures.
2. Discussion/Action - Continue Discussion on Communication Policy.

President McBride started a discussion on a communication policy. He voiced some concerns regarding confidentiality. President McBride asked Trustee Fairchild if he had anything that he wanted to say in regards to the last meeting's incident that had been documented by Trustee Fairchild. Trustee Fairchild stated that he was not aware of any need to give input on the subject because the incident was not on the agenda so therefore no preparation had been established. President McBride then stated that he would email Trustee Fairchild some ideas and suggestions to try and resolve the issues surrounding the incident. Trustee Fairchild was amendable.

The next item of business was New Business.

1. Discuss/Approve - Deputy Chief Kirk Polley's Salary. Kirk's current salary as Training Officer/Captain is \$13,000.00. After some discussion amongst the Board, the Chief and Mr. Polley, President McBride motioned to set the Deputy Chief's salary at \$17,500.00. Trustee Romadka seconded the motion. Pulled the Board and all in favor.
2. Discuss/Approve - Designate Kirk Polley's personal vehicle as an emergency vehicle. After some discussion amongst the Board and Mr. Polley, President McBride motioned to approve emergency vehicle designation to Deputy Chief Polley's personal vehicle pending review and input from the District's legal counsel. Trustee Spurgeon seconded the motion. Pulled the Board and all in favor.
3. Approval/Authorization of Purchases. Moved to the end of the agenda.

President McBride asked Trustee Fairchild if he would go through Mr. Baldrige's Policy and Procedures proposal, summarize and present it to the District's attorney and the Board for further consideration. Trustee Fairchild agreed and stated that he would comply. President McBride asked the Board if they have had a chance to review the Policy and Procedure Manual proposal to date. President McBride then proceeded on with a short review on the manual proposal and more handouts. President McBride then stated that the Board may have to have some more special meetings to get the Policy and Procedures Manual completed. Deputy Chief Polley informed the Board that the Standard Operating Guidelines had been rewritten and up to par.

The next item of business was Member or Public Comment. No comments.

The next item of business was Approval/Authorization of Purchases. Trustee Fairchild motioned to approve and seconded by Trustee Romadka. Pulled the Board and all in favor.

The next item of business was Announcements. The next regular meeting will be held Wednesday, March 9, 2022. President McBride asked for a motion to adjourn. Trustee Spurgeon motioned and seconded by Trustee Romadka. Pulled the Board and all in favor.

There being no further, or other, business to come before the meeting, upon motion duly made, seconded and unanimously approved, the meeting was adjourned at 7:39 p.m.

Secretary

APPROVED:

Being all of the Trustees of the
Rochester Fire Protection District

