

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE ROCHESTER FIRE PROTECTION DISTRICT

On the ninth day of November 2022, the regular meeting of the Board of Trustees of the Rochester Fire Protection District was held at 7:00 p.m., pursuant to notice, 700 East Main Street, Rochester, Illinois. In attendance were the Trustees of the District: Trustee Fairchild, Trustee Ritterbusch, Trustee McBride, Trustee Spurgeon and Trustee Johnson. The Chief, John Archer, was also present as were members of the Public.

The first order of business was the taking of the roll call. All Trustees present and a quorum was established.

The next item of business was Review and Approval of Minutes from October 12, 2022, and Special Meetings on September 7 and 9, 2022. Motion to approve the October 12th minutes by Trustee Spurgeon and seconded by Trustee Johnson. Polled the Board and all in favor. Trustee Fairchild explained that when the closed sessions of the September 7th and 9th meetings are processed and reviewed, they will be presented to the Board.

The next item of business was the Treasurer's Report. After a review of the report to the Board by Trustee Johnson, a motion to accept was made by Trustee Spurgeon and seconded by Trustee Ritterbusch. Polled the Board and all in favor.

The next item of business was the Chief's Report.

October 16 — RFPD assisted "Healthy Kids" Run/Walk event at Rochester Park handing out medals for competitors in the race.

October 17 — RFPD hosted IFSI Basic Responder Intervention Team Operations class for the District and mutual aid departments in the area.

October 17 — Chief attended IL Fire Chiefs' Conference in Peoria.

October 18 — Chief, Capt. Gilley and FF/EMT Trader attended Panhandle Eastern Pipeline station tour and safety presentation at Glenarm site.

October 20 — RFPD conducted and assisted with Fire Evacuation Drill at Carriage Crossing Assisted Living Center.

October 22 - RFPD assisted with an EMS Standby for the IL Sheriff's Association 5K Run/Walk event at the park.

October 22 — Chief participated in the Rochester Fall Festival Car Show judging for Fire Chiefs Award category.

October 25 — Chief and Deputy Chief Polley attended MABAS and Chief's meeting at Sherman FPD.

October 28 — Chief attended IL Firefighters' Conference and Training at IFSI, Champaign.

November 3 — Chief met with Electrical Contractor, Siren Contractor and Rochester Public Works to review the upcoming outdoor warning siren installation.

October Calls:

- 49 EMS
- 9 Fire
- 4 Training Sessions
- 4 Special Duty

The next item of business was Old Business. NONE.

The next item of business was New Business.

3. Discussion/Approval of 2021-2022 Annual Financial Report. Motion to approve 2021 Financial Report by Trustee Johnson and seconded by Trustee Spurgeon. Polled the Board and all in favor.

2. Discussion/Approval of 2021-2022 Audit of Comptrollers Report. Motion to accept the Comptrollers Report by Trustee Johnson and seconded by Trustee Ritterbusch. Polled the Board and all in favor.

1. Approval/Authorization of Purchases. Motion to approve purchases by Trustee Johnson and seconded by Trustee Spurgeon. Polled the Board and all in favor.

4. Discussion/Approval of the MABAS Agreement and Ordinance. Motion to approve MABAS Agreement and Ordinance Number 2022 - 04 by Trustee Spurgeon and seconded by Trustee Johnson. Polled the Board and all in favor.

5. Discussion/Approval of the Meeting Schedule for 2023. Motion to approve by Trustee Spurgeon and seconded by Trustee Ritterbusch. Polled the Board and all in favor.

6. Discussion/Approval of Renewing or Cashing in CD at Bank & Trust. After some discussion the Board decided to review and compare the interest rate on CDs with both Bank and Trust and American Bank of Missouri and go with the higher rate. Trustee Johnson informed the Board that in the interest of simpler bookkeeping, that the interest income generated by the CDs would be rolled back into them instead of being deposited in the District's General Fund. Motion to approve the movement

of CDs and interest income monies by Trustee Spurgeon and seconded by Trustee Ritterbusch. Polled the Board and all in favor.

7. Discussion/Approval of investing a Portion of Checking Account Balance. Tabled until the December 2022 meeting.

8. Discussion/Approval of Pre-Filing Notice. After some discussion amongst the Board, a motion was made by President McBride to have Attorney David Livingstone publish the pre-filing notice in the paper by December 1st. Seconded by Trustee Ritterbusch. Polled the Board and all in favor.

The next item of business was Member or Public Comment. Janet McAllister, Director of the Rochester Public Library, gave a brief report to the Fire Board detailing the Library's use of Grant/TIF monies forwarded to the Library by the Village of Rochester. She also thanked Chief Archer for his participation in the Fall Festival Car Show and invited the Fire Department to participate in next year's Fall Festival. She is looking forward to the AED/CPR training in December as well as Santa's visit via Fire Truck. With no other comments, President McBride moved on to announcements.

The next item of business was Announcements. The next regular meeting will be held on Wednesday, December 14, 2022, at 7:00 p.m. Motion to adjourn by Trustee Spurgeon and seconded by Trustee Johnson. Polled the Board and all in favor.

There being no further, or other, business to come before the meeting, upon motion duly made, seconded and unanimously approved, the meeting was adjourned at 7:47 p.m.

Secretary

APPROVED:

Being all of the Trustees of the
Rochester Fire Protection District

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