

# **Rochester Fire Protection District**

700 West Main Street, Rochester, Illinois

## **Meeting Minutes**

June 17, 2008

### **I. Call to Order**

The Rochester Fire Protection District Board and other interested parties met at 6:30pm June 17, 2008 to travel to the Berry Fire House to observe the building and contents. President Terry Day called to order the regular meeting of the Rochester Fire Protection District at 7:10pm on June 17, 2008 at the Rochester Firehouse, Rochester, IL.

### **II. Roll Call**

Trustee Wulf conducted a roll call. The following Trustees were present: Trustee Keafer, Trustee Patterson, Trustee Wulf, Trustee Cravens, and President Day  
Others present: Chief Poffenberger, Deputy Chief Romadka, Admin.Assistant Price, 8 members of the public, VFIS representatives and Debra Landis, State Journal Register.

### **III. Approval of minutes from last meeting**

Minutes from the May 20 regular meeting were presented. Motion to approve, with corrections was given by Trustee Keafer and seconded by Trustee Patterson; unanimously approved.

### **IV. Approval of Treasurers report from last meeting**

Treasurer's report was presented; Balance Sheet as of June 17, 2008, Profit and Loss as of June 17, 2008 and year to date totals with budget allocations and balance. Motion to approve was given by Trustee Wulf and seconded by Trustee Patterson; unanimously approved.

### **V. Old Business**

- a) Trustee Wulf reported that he is continuing to work on the formatting of Policy Handbooks. He anticipates having this completed in the next two weeks. Trustee Wulf had preliminary numbers for the printing, binding and disseminating, however he will not have firm bids until he completes the formatting and is confident of the number of pages.
- b) Prior to the start of this regular Board Meeting a site visit was made to the Berry Fire House. The members would like several questions answered before they commit to the use of the \$4000 gift that was given to the Fire House. What are the use factors? What are the overhead costs of maintenance? What are the ISO ratings? Chief Poffenberger was asked his recommendation as to the use of funds; he stated he would like painting, floor and ceiling.

### **VI. Chief's Report**

- a) MDS Jerry's Kids Fill the Boot Drive June 28th. We are going to do this project during the 4<sup>th</sup> of July celebration and going to put boots in local business.
- b) IFSI Fire College Report; four members who participated received very good input and information.

- c) Illinois Fire Protection District conference is this weekend, June 19, 20, and 21 at the Prairie Capital Convention Center. We have been asked by the Illinois Fire Protection District to demonstrate “Save Our Own” rescue and survival techniques. This will be held at noon on Friday.
- d) We had five hours of Engine 2 pump training June 14<sup>th</sup> at the fire house on drafting and LDH hose pumping. Dave Ohlam from Pierce, instructed us on pump training.
- e) Made new Engine 2 into an ALS engine and light rescue fire apparatus. This will hold six members.
- f) Continuing inventory, labeling all equipment with colored tape to identify to which vehicle the equipment belongs.
- g) MABAS familiarization training at the burn tower, with Springfield Fire Department was June 10, 11, and 12 with all three shifts from Springfield Engine 2, Engine 5 and Truck 3.
- h) We have received notice that we have received a small equipment grant for small equipment i.e. gloves, boots, etc in the amount of \$25,762. Congratulations to Dep. Chief Randy Romadka who submitted the grant.
- i) Request was made for a credit card for the Chief to make necessary purchases i.e. gloves, lights, software. Until this time it has been necessary to use a personnel credit card and be reimbursed monthly. Motion was made to approve a \$1000.00 credit line and apply for a business credit card from Trustee Patterson and seconded by Trustee Cravens; unanimously approved.
- j) Commendation to all fire members for the great work at the 66/68 Taft Drive structure fire.

Motion to approve was presented by Trustee Wulf and seconded by Trustee Patterson; unanimously approved.

## **VII. New Business**

- a) Perry Waters and Ms Donna Siders from VFIS went through the proposal for Commercial Liability, Workman’s Compensation and Vehicle insurance proposal. Ms. Siders, VFIS gave advice and comments to the board regarding duties and assignments of members as it relates to insurance costs and categories. The Board also reviewed the past year’s claim activity (\$4190). There is a \$9000 increase mostly in part to a reclassification of eight new illnesses that is reflected in the WC provisions. Trustee Patterson requested due to the extensive cost we consider other proposals. This was agreed by other Board Members.
- b) Mr. Waters also presented the Board with a proposal for ambulance service in Rochester. This was a result of a citizen requesting the need for an ambulance in the community.
- c) Election of Board Officers for the next term. Nominations for President: Patt Patterson and Terry Day; Patterson 3, Day 2; Patt Patterson was elected President. Nominations for Secretary: Don Wulf, unanimously elected. Nominations for Treasurer: Tim Cravens, unanimously elected. Newly elected President Patt Patterson ask Terry Day to continue to preside over the meeting.

## **VIII. Public Comments**

- a) K. Dinardo asks why we could not have the Board Meetings in the large conference room instead of the designated Board Room. The Board said they would consider her request.

**IX. 2008 – 2009 Fiscal Budget**

A Public Hearing for the Tentative 2008-2009 Fiscal Budget will be held Wednesday, June 25, 2008 at 7:00pm at the Rochester Fire House.

**X. Executive Session**

**XI. Action, if any, in connection with discussion conducted during the Executive Session**

**XII. Adoption of Ordinance**

**XIII. Next Meeting**

The next meeting will be July 14, 2008 at 7:00pm at the Rochester Fire House.

**XIV. Adjournment**

President Pro-tem Day adjourned the meeting at 8:42pm; motion by Trustee Keafer, seconded by Trustee Cravens.

**Minutes submitted by: Ann Price**

**Minutes approved by: Don Wulf, Secretary**