

Rochester Fire Protection District

700 West Main Street, Rochester, Illinois

Special Meeting Minutes

October 20, 2008

I. Call to order

President Patterson called to order a special meeting of the Rochester Fire Protection District at 7:00 p.m. on October 20, 2008 at the Rochester Firehouse, Rochester, Illinois.

II. Roll call

Secretary Wulf conducted a roll call. The following persons were present: Trustee Keafer, Trustee Wulf, Trustee Cravens, President Patterson, Chief Poffenberger, and Administrative Assistant Linn Downey. Trustee Day arrived at 7:25 p.m. No members of the public were present.

III. Building & Grounds

- A) The hazardous storage cabinet has been ordered from Noonan's for \$1,166.67.
- B) Pulliam's work is still not completed, we are still holding check.
- C) Bacon & VonBuskirk has fixed the glass in the front door.
- D) Fire alarm and security system
 - 1. A letter has been sent to Central Illinois Security terminating their contract.
 - 2. Heart can do our monitoring, testing and certifying for \$917.00/year.
- E) Harney Electric work
 - 1. Flagpole at Berry has an installed height of 23 ft. It will be 3 ft. off the wall. Trustee Keafer to find out what size flag to buy. The light for the flag will work off a photocell.
 - 2. We do not want option 3a or 8 on the bid.
 - 3. Item 3 on the bid is to have that it is interlocked with fuel pumps.
 - 4. Total bid from Harney with options removed is \$7,235.00
- F) Davis Painting
 - 1. Bid \$1,800.00 and \$3,750.00 for Berry.
- G) Fall Clean Up
 - 1. Schmedke bid is \$280.00
- H) Berry Sign
 - 1. Canham bid \$800.00

Trustee Cravens states that the budget figures will have to be moved around to allow for building & grounds improvements. It is suggested that we take care of everything currently on the table and wait on the rest until the start of the next fiscal year.

Motion by President Patterson to approve all building & grounds work as set forth above for a total of \$14,782.00. Second by Trustee Cravens. Voice Vote: Patterson-Yes, Wulf-Yes, Cravens-Yes, Keafer-Yes, Day-Yes. Motion approved 5 – 0.

IV. Snow Removal

Inter-governmental contract for snow removal with the Village of Rochester.
Motion to approve by Secretary Wulf, Second by Trustee Keafer. Unanimous approval.

IV. Executive Session

Motion was made by President Patterson, second by Trustee Keafer to enter Executive Session at 8:35 p.m. Executive Session ended at 8:46 p.m.

V. Action, if any, in connection with discussion conducted during the Executive Session

Secretary Wulf to send a second letter regarding a personnel matter via certified mail by Wednesday.

Secretary Wulf to write a letter in regards to a personnel matter and send via certified mail. Letter is to state that an immediate response is required and is to be directed to the board. Motion by Secretary Wulf, Second by Trustee Keafer. Unanimously approved.

VI. Adjournment

Motion by Secretary Wulf to adjourn the meeting, second by Trustee Keafer. Unanimously approved. Meeting adjourned at 8:56 p.m.

Minutes submitted by: Linn Downey

Minutes approved by: Don Wulf, Secretary