

Rochester Fire Protection District

700 West Main Street, Rochester, Illinois

Meeting Minutes

June 8, 2009

I. Call to order

President Patterson called to order the regular meeting of the Rochester Fire Protection District at 7:00 p.m. on June 8, 2009 at the Rochester Firehouse, Rochester, Illinois.

II. Roll call

Don Wulf conducted a roll call. The following persons were present: Trustee Day, President Patterson, Trustee Keafer, Trustee Cravens, Trustee Wulf, Chief Poffenberger, Deputy Chief Romadka, Attorney Bruce Beeman, and Administrative Assistant Linn Downey. Seventeen members of the public were also present.

III. Approval of minutes from last meeting

Meeting minutes from April 13, 2009 were presented. Motion to approve as amended by Trustee Day, second by Trustee Cravens. Unanimously approved.

Meeting minutes from May 4, 2009 were presented. Motion to approve by President Patterson, second by Trustee Day. Unanimously approved.

Meeting minutes from May 11, 2009 were presented. Motion to approve as amended by President Patterson, second by Trustee Keafer. Unanimously approved.

IV. Approval of Treasurer's Report

Treasurer's report was presented. Motion to approve by Trustee Wulf, second by Trustee Day. Unanimously approved.

V. Committee Reports

- A) Building & Grounds presented by Trustee Keafer.
 - 1. Light in the bay has been fixed.
 - 2. Urinal problem has been fixed.
- B) Personnel presented by Trustee Wulf
 - 1. Nothing new to report
- C) Policy & Procedure presented by Trustee Day
 - 1. The Travel Reimbursement Policy needs to be approved for the SOP.
 - 2. The Board of Trustee's travel reimbursement policy will be put under Old Business at the next meeting.
- D) Web Committee presented by President Patterson
 - 1. The web design is proceeding. The contract as been worked out and will be sent back to us this week.

VI. Chief's Report

1. Tanker specifications for the revolving truck loan are being completed to be sent to companies for bids.
2. The paramedic program has been accepted to be held at RFPD starting June 9, 2009. Three of our members are enrolled; they are Sam Sexton, Christian Skelton, and Kyle Romadka.
3. Assistance to Firefighter Grants are completed, we are going to look at the vehicle side of the grant for a 75 foot aerial quint and on the equipment side we are looking for monitors defibrillators.
4. We have had two requests for service: June 14th at Rochester First Baptist Church for The Chosen One concert and July 18th at St. Jude Parish Center for Juvenile Diabetes Research Foundation fundraiser.
5. Calls from last month

STRUCTURE	0
BRUSH	0
ALARM-Still	2
VEHICLE	0
MISC	10
FIRE TOTALS	12
10-50 PI	
(Wreck)	7
MEDICAL	
CALL	15
MED TOTALS	22
RESPONSE	
TOTALS	34
FIRE	
TRAINING	0
MED	
TRAINING	1
TRAINING	
TOTALS	1
MANDATORY	1
PUB	
SRV/DETAILS	3

Another mandatory Sexual Harassment Class will be scheduled.

VII. Swearing In of Trustees

Terry Day is sworn in as a trustee.

VIII. Election of Board Officers

1. Donald Wulf nominates Patt Patterson as President, second by Terry Day. Unanimous approval.

2. Tim Cravens nominates Don Wulf as Secretary, second by Mike Keafer. Unanimous approval.
3. Terry Day nominates Tim Cravens as Treasurer, second by Patt Patterson. Unanimous approval.
4. The Rochester Fire Protection District Board of Trustees was sworn in by Attorney Bruce Beeman.

IX. Member or Public Comments

None

X. New Business

- A) Tim Cravens presented proposals for the 2009 fiscal yearend audit. Allen Murphy's proposal was \$4,200 for one year. Estes, Bridgewater & Ogden have provided three year prices of \$3,750, \$3,850, and \$3,950 respectively. Tim will ask Estes, Bridgewater & Ogden to prepare a three year agreement and present it at the next meeting.
- B) It is time to renew the agreement with Altorfer regarding the maintenance for the Cat Generator Service. It is cheaper to go with their three year agreement. Payments would be due yearly. Chief Poffenberger will get additional information from Altorfer and a decision will be made at the next meeting.
- C) A proposal for the department's insurance is presented. Donna Sidders will look into waiving the mine subsidence coverage. The optional items in the proposal reflect the purchase of a new tanker. The department currently has a \$3 million aggregate, can switch to a \$10 million aggregate (ten \$1 million claims). Will be billed quarterly with the first bill being due August 25, 2009. Donna will prepare a revised proposal and present it at next month's meeting. There is a \$1,234 increase in price from last year.

XI. Old Business

Clean As A Whistle has been called to schedule an appointment for the carpet cleaning.

Travel reimbursement to be discussed next meeting.

XII. Closed Session

N/A

XIII. Action, if any, in connection with discussion conducted during Closed Session

N/A

XIV. Next Meeting

The next regularly scheduled meeting of the board is July 13, 2009 at 7:00 p.m.

XV. Adjournment

Motion by Trustee Wulf to adjourn the meeting, second by President Patterson.
Unanimously approved. Meeting adjourned at 7:53 p.m.

Minutes submitted by: Linn Downey

Minutes approved by: Don Wulf, Secretary