

Rochester Fire Protection District

700 West Main Street, Rochester, Illinois

Meeting Minutes

March 16, 2009

I. Call to order

President Patterson called to order the regular meeting of the Rochester Fire Protection District at 7:03 p.m. on March 16, 2009 at the Rochester Firehouse, Rochester, Illinois.

II. Roll call

Trustee Wulf conducted a roll call. The following persons were present: Trustee Cravens, Trustee Day, President Patterson, Trustee Keafer, Trustee Wulf, Chief Poffenberger, Deputy Chief Romadka, and Administrative Assistant Linn Downey. Fourteen members of the public were also present.

III. Approval of minutes from last meeting

Meeting minutes from January 12, 2009 were presented. Motion to approve as amended by Trustee Day, Second by Trustee Wulf. Unanimously approved.

Meeting minutes from February 9, 2009 were presented. Motion to approve as amended by Trustee Day, second by Trustee Cravens. Unanimously approved.

IV. Approval of Treasurer's Report

Treasurer's report was presented; Balance Sheet as of March 16, 2009, Profit and Loss from February 9 – March 16, 2009 and June 1 – March 16, 2009. Motion to approve was given by Trustee Keafer, second by President Patterson. Unanimously approved.

V. Committee Reports

- A) Building & Grounds presented by Trustee Keafer.
 - 1. Training Room projector proposal is tabled until next budget year.
 - 2. Window Sill proposal is tabled until next budget year.
 - 3. Canham Graphics picture frame project is tabled until next budget year.
 - 4. Lawn Care Proposals for the 2009 season are presented. Motion by President Patterson to accepted Schmedeke's proposal, second by Trustee Keafer. Unanimous approval.
- B) Policy & Procedure presented by Trustee Day
 - 1. Anyone with changes to SOP can contact Terry Day at any time, they do not have to wait until the semi-annual meeting.
 - 2. Motion to approve the additions and changes to the SOP by President Patterson, second by Trustee Cravens. Unanimously approved.
- C) Web Committee presented by President Patterson
 - 1. Next meeting is March 18, 2009

VI. Chief's Report

A) Chief's Report is presented

1. The EMT-B class is over. 12 passed and one failed.
2. Tanker tender operations from the Cornerstone Program is March 21st. There are 12 from Rochester, 7 from Divernon Fire, and 5 from Riverton Fire attending as of right now.
3. The Pediatric Education for Pre-Hospital Professionals class was done on February 21st. There were 13 of our members and 2 other members in attendance.
4. On March 27th Rob and Cindy are going to the high school at lunchtime to recruit more kids for the Explorer program.
5. We have sent letters to the members that were not in compliance with attendance requirements. Eight received letters.
6. We sent in our Fire Safety and Prevention grant to FEMA last month.
7. Community CPR was held February 25th, six people took the class.
8. The first online class is online for Lockout Tagout systems.
9. On April 4 we are having a Driver's Training Program class, Fire Service Vehicle Operators, through the State Fire Marshall's office.
10. We received a donation from the Rochester Junior High Student Council for \$600.00. I would like to take this money and buy a digital camera, camera case, and possibly a video camera.
11. Calls from February:

STRUCTURE	1
BRUSH	3
ALARM-Still	2
VEHICLE	1
MISC	8
FIRE TOTALS	15
10-50 PI (Wreck)	3
MEDICAL CALL	13
MED TOTALS	16
RESPONSE TOTALS	31
FIRE TRAINING	2
MED TRAINING	2
TRAINING TOTALS	4
MANDATORY	0
PUB SRV/DETAILS	4

- B) Motion to approve purchase of a digital camera, case, and/or video camera up to \$600.00 by Terry Day, second by Patt Patterson. Unanimously approved.

- C) The department has purchased five sets of gear using grant funds as well as other equipment appropriations in the amount of \$1,300.00.
- D) The department has a new member, Dustin Bramer.

VII. Member or Public Comments

None

VIII. New Business

- A) Our existing clothes dryer is no longer functional. Motion to approve the purchase of a new clothes dryer from Lowe's in the amount of \$378.00 by Trustee Cravens, second by Trustee Wulf. Unanimously approved.

IX. Old Business

- A) We will know by next month where the old pagers are going.
- B) Tires and Rims for Brush 1 are to be discussed next budget year.
- C) The new employee physicals are to start with Mr. Bramer and continue thereafter.

X. Closed Session

None

XI. Action, if any, in connection with discussion conducted during Closed Session

Not Applicable

XII. Next Meeting

The next regularly scheduled meeting of the board is April 13, 2009 at 7:00 p.m.

XIII. Adjournment

Motion by Don Wulf to adjourn the meeting, second by Terry Day. Unanimously approved. Meeting adjourned at 8:22 p.m.

Minutes submitted by: Linn Downey

Minutes approved by: Don Wulf, Secretary