

Rochester Fire Protection District

700 West Main Street, Rochester, Illinois

Meeting Minutes

February 9, 2009

I. Call to order

President Patterson called to order the regular meeting of the Rochester Fire Protection District at 7:00 p.m. on February 9, 2009 at the Rochester Firehouse, Rochester, Illinois.

II. Roll call

Admin. Asst. Downey conducted a roll call. The following persons were present: Trustee Cravens, Trustee Day, President Patterson, Trustee Keafer, Chief Poffenberger, Captain Mike Hamilton, Attorney Beeman, and Administrative Assistant Linn Downey. Trustee Wulf was absent. Twenty members of the public were also present.

III. Approval of minutes from last meeting

Approval of meeting minutes was postponed until next meeting.

IV. Approval of Treasurer's Report

Treasurer's report was presented; Balance Sheet as of February 9, 2009, Profit and Loss from January 12 – February 9, 2009 and June 1 – February 9, 2009. Motion to approve was given by Terry Day, second by Tim Cravens. Unanimously approved.

V. Committee Reports

- A) Building & Grounds presented by Trustee Keafer.
 - 1. Trustee Keafer provided the status of current projects.
 - 2. He will get two proposals on fixing the projector system.
- B) Policy & Procedure presented by Trustee Day
 - 1. Changes to the SOP have been distributed to the board. Board is to review the packet and take action next meeting.

VI. Member or Public Comments

None

VII. Chief's Report

- A) Chief's Report is presented
 - 1. The EMT-B class has 13 still enrolled and 8 of those are our members
 - 2. Tanker tender operations are next month from the Cornerstone Program. March 21st.
 - 3. Still talking to Lincoln Land Community college about sponsoring a paramedic course in Rochester as a satellite program. The hospital and Lincoln land are having a meeting 02-17-09.

4. The Pediatric Education for Pre-Hospital Professionals class that is required through the regional hospitals is scheduled for February 21st. This is in conjunction with our EMT-B class.
5. We had February Explorer Scout meeting, 4 were in attendance. Mark is to provide the board with a copy of the meeting schedule.
6. A draft of the letter that is to go out to members not in compliance with attendance requirements is being provided to the board for review. Board is to review so we can distribute asap. The letter is to encourage members to participate.
7. A grant was sent in to Illinois Public Risk Fund and we received a reply of \$500.00. Funds should be available on or about May 1, 2009.
8. Received a denial on the two FEMA grants from last year. Also, we are going to a 2009 FEMA grant writing class on February 17th in Springfield.
9. We are starting to get equipment in from the Office of the State Fire Marshall small equipment grant we received last July. Boots have been ordered and are in, hoods have been ordered and have been received. Waiting on trying on gloves and gear.
10. We need to advertise bids for mowing contract for 2009. To be opened March 16th. Mark is to advertise for this in February.
11. Mike Hamilton and Mark Poffenberger cleaned and arranged the storage room at the firehouse on Saturday, January 31st. Also, Firefighter Kyle Romadka and Probationary Firefighter Shaun Allen and Captain Hamilton have been working on cleaning the shop on the far end.
12. Calls from last month

STRUCTURE	0
BRUSH	0
ALARM-Still	2
VEHICLE	0
MISC	2
FIRE TOTALS	4
10-50 PI (Wreck)	1
MEDICAL CALL	18
MED TOTALS	19
RESPONSE TOTALS	23
FIRE TRAINING	1
MED TRAINING	1
TRAINING TOTALS	2
MANDATORY	2
PUB SRV/DETAILS	0

- B) Firefighter Sexton talked about a program between the department and Razzo's Pizza. A firefighter will deliver the pizza and check a home's smoke detector system. If all checks out, the pizza will be provided free of charge. More information and details will be provided at a later time.

VIII. New Business

- A) Respiratory Protection Program
1. Program must be implemented immediately and done every year. It is required by Illinois Department of Labor.
 2. Currently there are no funds in the budget set aside for this program.
 3. Motion by Patt Patterson, second by Terry Day, to enact a Pulmonary Program and new employee physical program with MOHA. Unanimous approval.
- B) Hold off on purchasing of signs and cones. Motion to purchase 45 vests at \$19 each by Tim Cravens, second by Terry Day. Unanimous approval.
- C) Tires and Rims for Brush 1 will cost about \$4,000.00. Mark to provide additional information and board will try to work into the budget for next year.
- D) Motion by Patt Patterson, second by Tim Cravens to move March 9th Fire Board Meeting to March 16, 2009. Unanimous approval. Terry Day to have notice published in newspaper.

IX. Old Business

- A) Loami Department is interested in our old pagers. Will be given to them free of charge, being sure to obtain a receipt.
- B) Postage Machine – no new information at this time
- C) Motion by Tim Cravens, second by Patt Patterson to approve the Audit Report. Unanimous approval.
- D) We have received one proposal for upgrading the department's website. Mr. Patterson will start moving forward on getting it moving.

X. Closed Session

Motion was made by Tim Cravens, second by Patt Patterson to enter Closed Session at 7:41 p.m. Closed Session ended at 8:12 p.m.

XI. Action, if any, in connection with discussion conducted during Closed Session

Motion by Terry Day, second by Tim Cravens to grant a leave of absence to one of our members per his request until such time as the member requests a reinstatement. Unanimous approval.

XII. Next Meeting

The next regularly scheduled meeting of the board is March 16, 2009 at 7:00 p.m.

XIII. Adjournment

Motion by Tim Cravens to adjourn the meeting, second by Mike Keafer. Unanimously approved. Meeting adjourned at 8:15 p.m.

Minutes submitted by: Linn Downey

Minutes approved by: Don Wulf, Secretary