

Rochester Fire Protection District

700 East Main Street, Rochester, Illinois

Meeting Minutes

October 9th, 2019

I. Call to order

President Riggs called to order the Regular Business Meeting of the Rochester Fire Protection District and at 7:00 p.m. on October 9th, 2019 at the Rochester Firehouse.

II. Pledge of Allegiance

III. Roll call

Trustee Fox conducted a roll call. The following board members were present: President Riggs, Treasurer McBride, Secretary Fox and Trustee Fairchild. Trustee Leonard was absent. Also present was Chief Archer

IV. Review and Approval of minutes from last meeting

Meeting minutes from the September 11th Regular meeting were presented by Secretary Fox. Treasure McBride made a motion to approve the minutes, second by Trustee Fox. No discussion requested. Unanimously approved.

V. Treasurer's Report

Treasurer McBride presented the Treasurer's report as of Fiscal Year to Date. Trustee Fox made a motion to accept the Treasurer's report as presented, second by Trustee McBride. No discussion requested. Unanimously approved.

VI. Chief's Report

Presented by Chief Archer;

September 13-15 Sesquicentennial events assisted by RFPD members.

September 14 & 15 Chief attended IL Fire Chiefs Volunteer and Combination Officers training Conference in Normal, IL

September 16 Chief and 2 members attended visitation for Rochester PD officer Ryan Doolin Father-in-laws funeral

September 19 Annual fire pump testing conducted all satisfactory

September 21 First annual RFPD blood drive, competing with Rochester Police Department.

September 21 RFPD assisted with funeral procession for George Alan Taft, from Mechanicsburg to Rochester cemetery. He was a long-time supporter to Mechanicsburg FPD.

September 23-26 Chief attended training class in Ohio on fire streams, fire attack and basic Firefighting principles.

September 24 Boo Crew Haunted House pre-plan and walk through

Chiefs Report Cont.)

Sept. Calls;

42 EMS

10 Fire

52

5 Training Sessions

8 Special Duty

The Fire Department won the Blood Drive competition with the Rochester Police Department meaning the Police would be washing some Fire Trucks.

President Riggs questioned if the Boo Crew hire a private ambulance. Chief Archer replied that they do not however they do have EMT's that stand by during operation for safety. In the event of an emergency, they would contact 911 and RFPD would be responding.

Trustee Fox made a motion to accept the Chief's report as presented, second by Trustee McBride. Unanimously approved.

VII. Old Business

E J Water was in contact with Trustee Fairchild and informs him that the project has been placed back in motion business with a new contractor from Missouri **C & S Construction**. They project the completion of their project to be within 60 to 90 days dependent on the weather.

VIII. New Business

Approval and Authorization of Purchases:

Motion was made by Trustee McBride and seconded by Trustee Fox for the approval of the payment of expenditures for the month of September. No discussion was requested. Motion was unanimously approved.

Certificates of Deposit (CD's) renewal:

Treasurer McBride noted that 2 CD's were becoming due for renewal this month. Since a major purchase of new Fire Apparatus was under spec and in the near future, it would be advisable to not renew them at this time. Motion was made that the 2 CD's # B&T 2673 and RSB # 140 be cashed in and placed into account by Treasurer McBride and seconded by Trustee Fairchild. No further discussion on the renewal of the CD's was requested. Unanimously approved.

Electronic Data backup:

Request was made by Treasure McBride that the Fire Protection District obtains an off-site backup server for the protection of department data. In the event of catastrophic event occurring, our current on-site server could become corrupt or destroying department and district data files. Discussion with Chief Archer stated that inquiries were underway with Captain Polley and the departments IT representative and will report back. Concerning on or off site back-up, the Board agreed to the use of a off-site back-up system.

IX. Public or Member Comment

No request for comment

Next regular meeting will be at 7:00 PM November 13th.

X. Adjournment

Request for adjournment was made by President Riggs, motion for adjournment was made by Trustee Fox and seconded by Trustee McBride.

The next Regular meeting will be held at the Rochester Fire House on November 13th at 7:00 PM.

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