

Rochester Fire Protection District
700 East Main Street, Rochester, Illinois
Meeting Minutes
February 12th, 2020

I. Call to order

President Pro tem Leonard called to order the Regular Business Meeting of the Rochester Fire Protection District at 7:00 p.m. on February 12th, 2020 at the Rochester Firehouse.

II. Pledge of Allegiance

III. Roll call

Trustee Secretary Fox conducted roll call. The following board members were present or absent: President Riggs was **absent**, Trustee Treasurer McBride; **present**, Trustee Secretary Fox; **present**, Trustee Fairchild; **present**, Trustee Leonard (President Pro tem); **present**. Also present was Chief Archer.

IV. Treasurer's Report

Trustee Treasurer McBride presented the Treasurer's report as of Fiscal Year to Date. Trustee Secretary Fox made a motion to accept the Treasurer's report as presented, second by Trustee Fairchild. No discussion requested. Unanimously approved, motion passed.

V. Chief's Report

Presented by Chief Archer;

- January 11 RFPD Annual Member Appreciation and Awards.
- January 15 Apparatus Bay Ceiling fans installation started and completed January 17th.
- January 16 RFPD hosted Boy Scout station tour and fire safety presentation.
- January 23 Chief attended new NFPA Construction and Fire System Training in Alsip, IL.
- January 25-26 5 members attended IFSI Winter Fire College for training classes.
- January 31 RFPD hosted a post incident, critical incident stress debriefing. Approximately 40 persons attended from various agencies.
- February 3 RFPD participated in the Edwards Funeral First Responders walk through and visitation.
- February 4 RFPD participated in the Edwards Funeral Service and procession to the cemetery.

January Calls:

30 EMS
16 Fire
46 Total responses

3 Training Sessions
2 Special Duties

(Chiefs Report Cont.)

Firefighters were commended for their response to the recent plane crash. Trustee Leonard pointed out that given the nature and victims it was a very difficult response but was a job well done.

Motion was made by Trustee Secretary Fox to accept the Chiefs Report as read and seconded by Trustee Treasurer McBride. No discussion requested, motion was passed by unanimous vote.

VI. Review and Approval of the Minutes from the last Regular Meeting:

The "Revised" Minutes from the December 11th Regular Meeting and Minutes from the January 8th Regular Meeting were presented for review by Trustee Secretary Fox. Motion was made for approval by Trustee Treasurer McBride and seconded by Trustee Secretary Fox. There was no request for discussion, motion passed by unanimous vote.

VII. New Business

1. Approval /Authorization of Purchases: Non at this time.
2. Approval to go ahead with second phase of HVAC Project.

Chief Archer reported that the first phase was complete with the system working well. JHF Heating and Air Conditioning has done a very good job in the first phase of the project and it is believed that the second will be as well.

Motion was made by trustee Fairchild to continue on with the project and seconded by Trustee Treasurer McBride. No discussion was requested with a poll vote; President Riggs; **ABSENT**, Trustee Treasurer McBride; **YES**, Trustee Fairchild; **YES**, Trustee (President Pro tem) Trustee Leonard; **YES**, Trustee Secretary Fox; **YES**. Passed with unanimous approval.

Trustee Fairchild questioned Chief Archer after reviewing the purchases with AEC over the past year and questioned his involvement. Chief Archer responded that he did not have any involvement and that all purchases are accomplished through Captain Polley and Captain Sunderland to get the best vendor pricing for the project.

VIII. Motion For Closed Session:

No need for closed session;

IX. Member or Public Comment:

Public member had question on the validity of information observed on Social Media pertaining to the purchasing of the new fire truck. His question was whether it was being done through the "Government Joint Purchasing Act." President Pro tem Leonard answered yes to the purchase of a new fire truck. The member of the public then questioned if the "Government Joint Purchasing Act" had been reviewed by the members. President Pro tem Leonard informed the member of the public that the Fire Protection Districts Attorney reviewed the process and approved the purchase. The member of the public continued to site the conditions of the "Government Joint Purchasing Plan" and was informed by Trustee Leonard that his questions would need to be deferred and clarified by the Fire Protection Districts Attorney concerning the matter.

The public member went on to site items within the "Policy and Procedure" manual that he felt were incorrect and needed addressed. These items included Board Meeting days and times, use of department equipment by department personnel and bidding processes on new equipment purchasing.

(Public Comment Cont.)

(NOTE of Clarification) Previous meetings of the Rochester Fire Protection District (November 13, 2019) were held addressing the “HGAC (Houston – Galveston Area Council)” plan to be used for the purchase of new fire apparatus. That plan was presented to the public, outlined and approved by ALL Fire Board members before being sent to the Fire Boards Attorney for approval.

Dates and times of the Rochester Fire Protection Districts Board Meeting were presented in January, approved and the schedule is in the foyer of the Fire House.

The “Policy and Procedures” manual review had also been under discussion at previous board meetings and adjustments are currently under way.

X. Adjournment

Motion was made for adjournment by Trustee Treasurer McBride and second by Trustee Secretary Fox all voted in favor. Next Regular Meeting will be at 7:00 pm on Wednesday March 11, 2020 at the Rochester Fire House.

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