

Rochester Fire Protection District

700 East Main Street, Rochester, Illinois

Meeting Minutes

June 14, 2017

I. Call to order

President Riggs called to order the regular meeting of the Rochester Fire Protection District at 7:00 p.m. on June 14, 2017 at the Rochester Firehouse.

II. Roll call

John Fox conducted a roll call. The following persons were present: President Riggs, Trustee Fairchild, Trustee Cravens, Trustee Leonard and Trustee Fox. Also present was Chief Greg Surbeck.

III. Approval of minutes from last meeting

Meeting minutes from the meeting on May 17, 2017 were presented. Trustee Cravens made a motion to approve the minutes with the correction as stated by Trustee Fairchild under New Business, Item #2, change Tanker 2 to Engine 1. Second by Trustee Leonard. Unanimously approved. The minutes from the special meeting on May 20, 2017 were presented. Trustee Leonard made a motion to accept the minutes from the May 20th meeting, second by Trustee Cravens. Unanimously approved.

IV. Treasurer's Report

Motion to approve Treasurer's Report was made by Trustee Fox second by Trustee Leonard. Unanimously approved.

V. Chief's Report

May 19-21 – Hosted pre-hospital RN class (1 member)
May 23 - Engine 2 to Quad County Fire; repairs to begin May 30th
June 1-4 – IFSI Fire college (4 members)
June 6th – Siren test
June 14th – Summer rec fire station tour (10 children)

May Calls:

25 - EMS
5 - Fire (3 odor investigation, 1 auto alarm, 1 mutual aid fire)
5 - Car accident
35 Total calls

4 Training sessions
3 Special duty

Motion to approve Chief's Report by Trustee Leonard, second by Trustee Cravens. Unanimously approved.

VI. Member or Public Comments

Diana Fairchild stated her comments were taken out of context in the April 12th minutes under public comment.

VII. Old Business

1. Engine 2 status – According to Chief Surbeck, the engine is still estimated to have repairs completed by the end of July. President Riggs would like the board members to brainstorm ideas to thank Warrensburg Fire for their generosity of loaning their engine to us. Brady Reim has volunteered to wash and wax the engine before it is returned to Warrensburg.
2. Meeting Minutes – Trustee Fox has volunteered to submit the minutes to the newspaper.
3. IAFFPD Conference – President Riggs confirmed that all Trustees are registered for the conference.

VIII. New Business

1. Upgrade recording capabilities – Trustee Fairchild is in the process of researching options for upgrading the recording system.
2. Adopt Annual Prevailing Wage Ordinance – The state law requires the ordinance to be passed each year. Trustee Cravens makes a motion to accept Prevailing Wage Ordinance 17-03, second by Trustee Leonard. Unanimously approved.
3. Sangamon County FD Trustees Assoc. – Trustee Fairchild attended the meeting in Chatham on June 5th. Chuck Vaughn the IAFFPD Legislative Representative spoke. He gave an overview of the legislative process and shared a list of bills being considered in the legislature. Due to declining attendance, the meetings will be held twice a year with the next meeting in January 2018.
4. Budget Review – Trustee Cravens will present the final budget at the next meeting.
5. Recruitment, retention & motivation - We are looking for new members and ways to get the current members to participate more. If anyone has any ideas, please contact Chief Surbeck or Deputy Chief Archer.

IX. Closed Session

None

X. Upcoming Meeting

The next scheduled meeting of the board is Wednesday July 12, 2017.

XI. Adjournment

Motion to adjourn by Trustee Leonard, second by Trustee Fairchild. Unanimously approved. Meeting adjourned at 7:33 pm.

Minutes submitted by: John Fox, Secretary

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