

Rochester Fire Protection District

700 East Main Street, Rochester, Illinois

Meeting Minutes

July 12, 2017

I. Call to order

President Riggs called to order the regular meeting of the Rochester Fire Protection District at 7:00 p.m. on July 12, 2017 at the Rochester Firehouse.

II. Roll call

John Fox conducted a roll call. The following persons were present: President Riggs, Trustee Fairchild, Trustee Cravens, Trustee Leonard and Trustee Fox. Also present was Chief Greg Surbeck and Deputy Chief John Archer. 5 members of the public were present.

III. Approval of minutes from last meeting

Meeting minutes from the meeting on June 14, 2017 were presented. Trustee Cravens made a motion to approve the minutes, second by Trustee Leonard. Unanimously approved.

IV. Treasurer's Report

Motion to approve Treasurer's Report was made by Trustee Fairchild second by Trustee Fox. Unanimously approved.

V. Chief's Report

June 17th – Pediatric conference – Hillsboro (2 members)
June 19th - Tanks for SFD Training Fire (2 members)
July 1-2 – Sparks in the Park 5k race, parade and fireworks
July 4th – Siren test
July 6th – Repaired a/c Warrensburg engine \$707.88, E-2 repair update

June Calls:

22 - EMS
5 - Fire (all automatic alarms)
1 - Car accident
28 Total calls

15 Training sessions
3 Special duty

Engine 2 update: Chief Surbeck spoke to Mr. Miller. The mechanical work is done and the truck is getting ready to be painted. Estimated time for completion is July 28th. President Riggs asked if someone from the department will inspect the truck before it is released back to us. Chief Surbeck replied that Mr. Miller did not infer that it would be an issue to have a department member review the work that was completed on the truck.

We have had some inquiries about purchasing Engine 3. No solid offers at this time.

Motion to approve Chief's Report by Trustee Leonard, second by Trustee Cravens. Unanimously approved.

VI. Member or Public Comments

A member of the public inquired when the minutes will be printed in the Rochester Times. Trustee Fox responded that he is working on it.

Representatives from Lincoln Logan Insurance Agency representing McNeil & Co. were present at the meeting to answer questions from the Board. They brought insurance renewal information for the Board to review the Life insurance policy.

VII. Old Business

1. 4 of the 5 members attended the IAFFD Conference. (1 member couldn't make it due to an injury)
2. Recording capability – Trustee Fairchild is gathering information to bring to the board.
3. Warrensburg thanks ideas – Deputy Archer spoke to the Chief at Warrensburg Dept. It was suggested that the Rochester Fire Department provide a dinner for the fireman at the Warrensburg Dept. to thank them for the use of their fire truck. President Riggs asked Deputy Archer to find out their training night and approximately how many personnel will attend the dinner so that we can plan accordingly. President Riggs also asked Trustee Fox to get a head count from the Rochester Department to see how many are available to go to Warrensburg to provide dinner for their department.

VIII. New Business

1. Insurance renewal policy: Perry Waters sent the insurance renewal to the Board. Trustee Cravens made a motion to accept the renewal for the insurance plan, second by Trustee Leonard. Roll call: Trustee Leonard – yes, Trustee Cravens – yes, President Riggs – yes, Trustee Fox – yes and Trustee Fairchild – yes. Motion passes.
2. Recruitment and Retention - Trustee Fox stated that he and Trustee Leonard have a few ideas and would like to meet with Deputy Chief Archer. Trustee Fox will put together a committee involving Trustee Leonard, Deputy Chief Archer and some of the department members to brainstorm ideas to recruit and retain members.

IX. Closed Session

None

X. Upcoming Meeting

The next scheduled meeting of the board is Wednesday August 9, 2017.

XI. Adjournment

Motion to adjourn by Trustee Leonard, second by Trustee Cravens. Unanimously approved. Meeting adjourned at 7:28 pm.

Submitted by John Fox, Secretary

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