

# ***Rochester Fire Protection District***

*700 East Main Street, Rochester, Illinois*

## ***Meeting Minutes***

August 9, 2017

### **I. Call to order**

President Riggs called to order the Budget Hearing of the Rochester Fire Protection District at 7:00 p.m. on August 9, 2017 at the Rochester Firehouse. President Riggs asked if anyone had any comments on the final budget. No comments were made.

President Riggs then called to order the Business meeting of the Rochester Fire Protection District.

### **II. Roll call**

John Fox conducted a roll call. The following persons were present: President Riggs, Trustee Fairchild, Trustee Cravens, Trustee Leonard and Trustee Fox. Also present was Chief Greg Surbeck, Deputy Chief John Archer and Denise Garceau. 3 members of the public were present.

### **III. Approval of minutes from last meeting**

Meeting minutes from the meeting on July 12, 2017 were presented. Trustee Cravens made a motion to approve the minutes, second by Trustee Leonard. Unanimously approved.

### **IV. Treasurer's Report**

Motion to approve Treasurer's Report was made by Trustee Fox second by Trustee Leonard. Unanimously approved.

### **V. Chief's Report**

August 7<sup>th</sup> – Annual Hose testing  
August 16<sup>th</sup> - E-2 update  
Monitor/defib yearly service

July Calls:

24 - EMS

6 - Fire (Demo house trailer fire, 2 trash fires, house fire, lines down, mutual aid (tanker))

30 Total calls

5 Training sessions

3 Special duty

July 28<sup>th</sup> Engine 3 was sold for \$10,000.00 to a department in South Dakota.

Chief Surbeck spoke to Mr. Miller regarding the repairs on Engine 2. They are running a little behind schedule. They are waiting on a part to arrive and are hoping that it will be completed sometime next week.

Trustee Leonard made a motion to accept the Chief's report, second by Trustee Cravens. Unanimously approved.

## **VI. Member or Public Comments**

A representative from Lincoln Logan Insurance Agency presented the insurance renewal for the AD& D policy. A vote will be taken next month regarding the renewal.

## **VII. Old Business**

1. Warrensburg Thank you plans  
The Warrensburg Dept. would prefer to have the dinner catered by a local business than to have the RFPD cook dinner for them. It would be much easier and less clean up for everybody. The dinner will be September 27, 2017 at their station.
2. Recording capabilities  
Trustee Fairchild stated that he asked around about the clarity of the current recording system and there were no complaints. Trustee Fairchild had a conversation with Bill Beaty who said that he would come out and take a look at our system at no charge. Trustee Fox requested to be informed of the meeting so that he could be present.

## **New Business**

1. Recruitment and Retention  
The committee has not met. President Riggs will keep this topic on future agendas.
2. Request for Easement from EJ Water Cooperative at the Berry Station  
EJ Water needs approval to run a water line across the drive of the Berry station. Trustee Cravens said that we don't have to approve it but he recommends we approve the water company access across the driveway. It will allow Berry to get water. President Riggs will contact the company ask about boaring and the cost to put in a meter.
3. Chief Surbeck is looking into having a sign installed on the corner of the lot. He asked the Board for feedback. He passed around a few examples of signs at fire stations around the country. Chief Surbeck will provide more information at the next meeting.

President Riggs called the Budget Hearing to a close. Trustee Cravens made a motion to approve and adopt Ordinance No. 2017-RFPD 4, second by Trustee Leonard. Unanimously approved.

## **IX. Closed Session**

None

## **X. Upcoming Meeting**

The next scheduled meeting of the board is Wednesday September 13, 2017.

## **XI. Adjournment**

Motion to adjourn by Trustee Leonard, second by Trustee Cravens. Unanimously approved. Meeting adjourned at 7:35 pm.

Submitted by John Fox, Secretary